

Transfer Student

Champaign, IL | (206) 719-8745

Transferstudent2@illinois.edu

EDUCATION

University of Illinois at Urbana-Champaign Expected December 2021
Bachelor of Arts in Economics, Minor in Mathematics 3.8/4.0

Triton College Aug 2018 – May 2019
Dean's List, 2018-2019 Academic Year 4.0/4.0

EXPERIENCE

Good Burger Restaurant, Champaign, IL June 2016 – Present
Shift Lead (October 2017 – Present)

- Train and develop 25 new hires and provided leadership over team of servers
- Implement training manuals and confer regularly with staff to coordinate activities, attendance, work check, and resolve problems
- Prepare variety of administrative and operations report and records
- Ensure seamless service of dinners and provide an elevated guest service
- Engage and manage internal and external expectations by building strong guest relationships

Server (June 2016 – October 2017)

- Assisted guests by promoting specific menu items and specials
- Coordinate with kitchen staff to ensure timely and accurate order preparation
- Regularly follow up with guest tables and promptly fulfill additional requests and resolve any issues

Chamba Noodles, Champaign, IL Aug 2014 – June 2016
Server & Expeditor

- Provided quality tableside service and promoted teamwork and collaboration by assisting colleagues during rush periods
- Memorized 30+ different menu items
- Completing opening and closing checklists according to set standards

VOLUNTEER

Salt and Light Organization, Seoul, South Korea June - August 2014
Server & Expeditor

- Prepared classes and after-school activities for class of 20 children
- Led role of team leader for group of volunteers, tracked attendance and addressed any issues
- Initiated 4 different donation projects and received more than \$4000 in donations

SKILLS

Microsoft Office: Word (Advanced), Excel (Advanced), Powerpoint (Advanced)

Language: English (Native), Korean (Basic), Chinese (Basic)